

**GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS & INFORMATION TECHNOLOGY
(Wireless Planning & Coordination Wing)**

**Form of application for Renewal of COP Licence
(Radio Telegraphy/Telephony in Aeronautical/Maritime Services)**

**To operate/endorse in the Certificate of Proficiency under the Indian Wireless Telegraphy
(Commercial Radio Operators Certificate of proficiency and Licence to Operate wireless
Telegraphy) Rules 1954'**

1. Name in full (in block letters)
2. Postal address in full
(Contact No. and E-Mail address, if any)
3. Nationality (Indicate by birth or domicile)
4. Particulars of the State Bank of India Draft enclosed with the application

Name of the Bank	Number and Date	Amount
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5. Particulars of Certificate(s) of *Competency/Proficiency held by the applicant:

Class and Registration Number of Certificate	Service Maritime/Aero- nautical	By whom issued	Date of last renewal/Date of Expiry of Licence	Remarks
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6. Details of experience during the last three years:

From	To	Designation of the post Held	Name and address of the Employer	Nature of duties perfor- med (See Para 'G' on page 4)
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DECLARATION

1. I hereby solemnly declare that the foregoing facts are true and correct and nothing is false therein and nothing material has been concealed there from. I also agree that in case any information given by me herein before is found false at later date, the certificate and licence to operate, if granted, will be cancelled.

2. I further solemnly give an undertaking that I will not either directly or indirectly divulge to any person, except when lawfully authorized or directed to do so, the purport of any message which I may transmit or receive by means of any wireless apparatus operated by me or which may come to my knowledge in connection with the operation of the said apparatus.

3. I have carefully read and understood the rules contained in the Indian Wireless Telegraphy (Commercial Radio Operators Certificates of Proficiency and licence to operate Wireless Telegraphy) Rules, 1954 and undertake to abide by them.

Date

Signature of applicant

Name (in Block Letters)

*Certified that the particulars entered above are correct.

Signature

Station

Name in Block Capitals

Dated

Designation

Office Stamp

Attested by Gazetted Officer(s)/Appropriate Authority (ies) (such as D.G.C.A. / D.G. Shipping etc.)
THE CERTIFYING AUTHORITY SHOULD SATISFY ITSELF FULLY AS TO THE ACCURACY OF THE PARTICULARS CONTAINED IN COLUMNS 1 TO 6 ABOVE.

NOTES:-

- (a) The renewal fee is Rs.50. In case the holder of the licence does not apply for its renewal prior to the date of expiry of the licence, he may apply for the renewal of licence subsequently also, but within a period of two years after the date of expiry of the licence on payment of a surcharge at the rate of Rs. 15 for every half year or part thereof, however, the licence in such case shall be renewed only for a period of three years from the date of expiry of licence.
- (b) The renewal application alongwith prescribed fee should be sent to The Assistant Wireless Adviser to the Govt. of India, Wireless Planning and Coordination Wing, COP Section, Department of Telecom, 619, Sanchar Bhawan, 20, Ashoka Road, New Delhi-110001. The application for further renewal may be submitted within three months period preceding the date of termination of the licence and in no case before the above three month's period.
- (c) The renewal fee is payable by means of a BANK DRAFT only which should be obtained from any branch of THE STATE BANK OF INDIA and drawn in favour of 'PAY AND ACCOUNTS OFFICER (HQ) DEPARTMENT OF TELECOMMUNICATIONS, and payable at the STATE BANK OF INDIA, SERVICE BRANCH, PARLIAMENT STREET, NEW DELHI, (**Code No. 7687**). In no case Bank Draft drawn on any other bank or cheques etc. will be accepted. Mutilated or defaced Bank Drafts will not be accepted.
- (d) Applicants at the time of application should furnish the certificate from their last employer, and those who are not employed may submit attested true copies of contents (attested by a Gazetted officer of Central or State Govt.) of their Personal Log Book (For Aeromobile Licence Renewal)/Continuous Discharge Certificate or three month's Maritime Experience (For Maritime Licence Renewal) of the relevant period i.e. during the last 3 years period prior to the date of expiry of licence, including the first page bearing the name of candidate.
- (e) Full details of duties for the post held, should be given.
In the case of Licences in the Aeronautical mobile service, the number of hours of flying experience (minimum of 30 hours flying RT experience for pilots during the 3 years period prior to the date of expiry of licence) as Radio Telephony Operator, as appropriate should be clearly specified.

- (f) Original Certificates should not be sent with the application.

In accordance with para 10 (ii) and 10 (iii) of Indian Wireless Telegraphy (Commercial Radio Operators Certificates of Proficiency and Licence to Operate Wireless Telegraphy) Rules, 1954, the licence can be renewed, if the holder:

Para 10(ii) “has a total experience of more than 3 months within 3 years prior to the date of expiry of licence” (in case of Ground Aero RT Operation).

Para 10 (iii) “Satisfies the Central Government by re-examination or otherwise, that he still possesses all of the qualifications specified in this certificate.”

EXPLANATION:

For the purpose of this rule, the expression ‘experience’ means the experience gained at a mobile station in the Maritime or Aeronautical Mobile Service as adequate for a Radio Officer or Wireless Operator or experience gained as an operator of Radio-telegraph apparatus at a Radio-Telephony/Telegraph Station maintained on land for communication with mobile stations’ in the Maritime or Aeronautical Mobile Service, as being appropriate to the licence, which is sought to be renewed.

*Attested by Gazetted Officer/Appropriate Authority (ies) (such as D.G.C.A./D.G. Shipping etc)